

**Menard County Housing Authority  
Board of Commissioners Meeting  
Tuesday, July 11, 2017**

The Board of Commissioners of the Menard County Housing Authority met in regular session on Tuesday, July 11, 2017 in the Board Room of the Management & Maintenance Building at 101 W. Sheridan Rd, Petersburg.

The Chairman of the Board, B.R. Boston, called the meeting to order at 4:30pm. The following commissioners were present: B.R. Boston, Wanda Anderson, Carol Cronister, James Reed, Elizabeth Roberts, & Jeff Stott. Commissioners Absent: C. Jane King. The following were also present: Anne Smith (Executive Director), Jason Race (Financial Manager) & Meggann Bell (Regional Housing Development).

There were no public comments.

The meeting began with a discussion of MCHA personnel who should be allowed to inquire about MCHA-controlled bank accounts, either in person or over the telephone. The Board decided to allow the Assistant Financial Manager, Amie Creighton, and Accounts Payable Clerk, Lindsey Whitley, that level of access.

After discussion, Commissioner Stott introduced and read in full the following resolution:

**RESOLUTION 2114**

**RESOLUTION TO AUTHORIZE AMIE CREIGHTON & LINDSEY WHITLEY TO INQUIRE ABOUT MCHA BANK ACCOUNTS**

WHEREAS, the Board deems it advisable for efficient operations to allow Amie Creighton, Assistant Financial Manager, & Lindsey Whitely, A/P Clerk, to inquire about activity on MCHA, CIS & RHD bank accounts at the National Bank of Petersburg,

THEREFORE BE IT RESOLVED to authorize the Executive Director to send a letter to the Bank allowing Amie Creighton & Lindsey Whitley to inquire on all accounts held by MCHA, CIS & RHD.

Commissioner Stott moved that the forgoing resolution be adopted and introduced, which motion was seconded by Commissioner Cronister and upon roll all the “AYES” and “NAYS” were as follows:

AYES: Boston, Anderson, Cronister, Reed, & Roberts  
NAYS: None     ABSTAINING: None     ABSENT: King

The Chairman thereupon declared the motion carried and said resolution adopted.

After discussion, Commissioner Stott introduced and read in full the following resolution:

**RESOLUTION 2115**

**RESOLUTION TO AUTHORIZE AMIE CREIGHTON & LINDSEY WHITLEY TO INQUIRE ABOUT BANK ACCOUNTS AT ATHENS STATE BANK**

WHEREAS, the Board deems it advisable for efficient operations to allow Amie Creighton, Assistant Financial Manager, & Lindsey Whitely, A/P Clerk, to inquire about activity on Parkside Homes LP bank accounts at Athens State Bank,

THEREFORE BE IT RESOLVED to authorize the Executive Director to send a letter to the Bank allowing Amie Creighton & Lindsey Whitley to inquire on all accounts held by Parkside Homes.

Commissioner Stott moved that the forgoing resolution be adopted and introduced, which motion was seconded by Commissioner Cronister and upon roll all the “AYES” and “NAYS” were as follows:

AYES: Boston, Anderson, Cronister, Reed, & Roberts

NAYS: None     ABSTAINING: None     ABSENT: King

The Chairman thereupon declared the motion carried and said resolution adopted.

After discussion, Commissioner Stott introduced and read in full the following resolution:

**RESOLUTION 2116**

**RESOLUTION TO AUTHORIZE AMIE CREIGHTON & LINDSEY WHITLEY TO INQUIRE ABOUT BANK ACCOUNTS AT PETEFISH, SKILES & CO**

WHEREAS, the Board deems it advisable for efficient operations to allow Amie Creighton, Assistant Financial Manager, & Lindsey Whitely, A/P Clerk, to inquire about activity on Prairie Housing LP and County Estates I LP bank accounts at Petefish, Skiles & Co.,

THEREFORE BE IT RESOLVED to authorize the Executive Director to send a letter to the Bank allowing Amie Creighton & Lindsey Whitley to inquire on all accounts held by Prairie Housing LP & County Estates I LP.

Commissioner Stott moved that the forgoing resolution be adopted and introduced, which motion was seconded by Commissioner Cronister and upon roll all the “AYES” and “NAYS” were as follows:

AYES: Boston, Anderson, Cronister, Reed, & Roberts

NAYS: None     ABSTAINING: None     ABSENT: King

The Chairman thereupon declared the motion carried and said resolution adopted.

After discussion, Commissioner Stott introduced and read in full the following resolution:

**RESOLUTION 2117**

**RESOLUTION TO AUTHORIZE AMIE CREIGHTON & LINDSEY WHITLEY TO INQUIRE ABOUT BANK ACCOUNTS AT BRADFORD NATIONAL BANK**

WHEREAS, the Board deems it advisable for efficient operations to allow Amie Creighton, Assistant Financial Manager, & Lindsey Whitely, A/P Clerk, to inquire about activity on Bond County Homes LP bank accounts at Bradford National Bank,

THEREFORE BE IT RESOLVED to authorize the Executive Director to send a letter to the Bank allowing Amie Creighton & Lindsey Whitely to inquire on all accounts held by Bond County Homes LP.

Commissioner Stott moved that the forgoing resolution be adopted and introduced, which motion was seconded by Commissioner Cronister and upon roll all the "AYES" and "NAYS" were as follows:

AYES: Boston, Anderson, Cronister, Reed, & Roberts

NAYS: None      ABSTAINING: None      ABSENT: King

The Chairman thereupon declared the motion carried and said resolution adopted.

After discussion, Commissioner Stott introduced and read in full the following resolution:

#### **RESOLUTION 2118**

#### **RESOLUTION TO AUTHORIZE AMIE CREIGHTON & LINDSEY WHITLEY TO INQUIRE ABOUT BANK ACCOUNTS AT FIRST NATIONAL BANK OF PANAMA**

WHEREAS, the Board deems it advisable for efficient operations to allow Amie Creighton, Assistant Financial Manager, & Lindsey Whitely, A/P Clerk, to inquire about activity on Hershey Tower Senior Village LP bank accounts at First National Bank of Panama,

THEREFORE BE IT RESOLVED to authorize the Executive Director to send a letter to the Bank allowing Amie Creighton & Lindsey Whitely to inquire on all accounts held by Hershey Tower Senior Village LP

Commissioner Stott moved that the forgoing resolution be adopted and introduced, which motion was seconded by Commissioner Cronister and upon roll all the "AYES" and "NAYS" were as follows:

AYES: Boston, Anderson, Cronister, Reed, & Roberts

NAYS: None      ABSTAINING: None      ABSENT: King

The Chairman thereupon declared the motion carried and said resolution adopted.

The meeting continued with a discussion of the Capital Fund Program FFY 2017. The MCHA is eligible for a Capital Fund Program (CFP) grant of \$151,884 The required ACC amendments must be approved and sent to HUD.

After discussion, Commissioner Roberts introduced and read in full the following resolution:

#### **RESOLUTION 2119**

**RESOLUTION TO APPROVE ACC AMENDMENT FOR CAPITAL FUND PROGRAM  
AND REPLACEMENT HOUSING FACTOR GRANTS**

WHEREAS, The Board has reviewed the reviewed the ACC amendments and is of the opinion that the additional funds would benefit the Authority,

THEREFORE BE IT RESOLVED, to approve the ACC amendments for the Capital Fund Program (CFP) grant of \$151,884 (IL06P02850117)

Commissioner Roberts moved that the forgoing resolution be adopted and introduced, which motion was seconded by Commissioner Anderson and upon roll all the “AYES” and “NAYS” were as follows:

AYES: Boston, Anderson, Cronister, Reed, & Roberts

NAYS: None     ABSTAINING: None     ABSENT: King

The Chairman thereupon declared the motion carried and said resolution adopted.

The Board then reviewed the monthly financial reports.

The next meeting was scheduled for 4:00 on August 8, 2017.

There being no further business to come before the Board, it was moved by Commissioner Boston and seconded by Commissioner Stott to adjourn at 5:20p.m.

Respectfully submitted,

Anne R. Smith, Secretary-Treasurer

Approved

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